

GUIDELINES FOR AUTHORS

1. **Revista Paranaense de Desenvolvimento – RPD**, is published by the Instituto Paranaense de Desenvolvimento Econômico e Social (IPARDES), linked to the State Secretary of Planning and General Coordination.

RPD accepts to evaluate unpublished articles written in a concise and consistent manner and are preferably about subjects related to social and economic issues that aim to interpret the development of Parana and Brazil, and the insertion of the economy and society in new tendencies outlined by the current transformation process of the global economy.

The following contributions will be accepted:

- a) **Article**: must be an original academic and/or technical contribution to disseminate results of scientific research, of an empirical, experimental or conceptual nature (minimum of 12 and a maximum of 18 pages, **including** title, abstract, tables, figures, maps and references).
- b) **Reference Review**: critical and systematic literature evaluation about certain subject; the purpose for the review should be mentioned, the literature search criteria and the researched universe should be methodologically specified, the discussion should approach the obtained results and suggest further research in order to fill the gaps in the present body of knowledge (minimum of 12 and a maximum of 18 pages, **including** title, abstract, tables, figures, maps and references).
- c) **Essay**: circumstantiated consideration, with writing suitable for a scientific publication, in which the author has more latitude to support his points of view. An essay should deepen the debate or present a new contribution about matter of relevance (minimum of 12 and a maximum of 18 pages, **including** title, abstract, tables, figures, maps and references).
- d) **Book Review**: critical analysis of book published in the last two years (no more than 6 pages, with the same format requested above, including complete reference in the caption).

2. Contribution submitted by Postgraduate student (Master's or Doctorate degrees) will be accepted only if written in co-authorship with his/ her thesis conselour, according to suggestion of Coordenação de Aperfeiçoamento de Pessoal de Nível Superior (CAPES).
3. The text will be assessed by two reviewers, through the **blind review** system, and subsequently it could be:
 - a) Accepted without restrictions;
 - b) Approved if the proposed alterations are made – with or without the need of peer reviewer rereading;
 - c) Partially rejected, when broad modifications are needed, with suggestion of resubmission for new evaluation and decision;
 - d) Rejected.
4. RPD reserves the right to avoid publishing the same author at intervals of less than four editions.
5. The author(s) undertake(s) to assure the appropriate grammatical revisions in the submitted text, and obtain copyright permissions in relation to images, figures, tables, maps, methods, etc., included in the manuscript, from the corresponding authors or editors, when applicable.
6. Article accepted for publication may be translated into English, we suggest *American Journal Experts* (www.journalexperts.com) paid by the authors.
7. When alterations merely regard grammar, orthography or normative aspects, in order to maintain the publication's homogeneity, the text will be revised by the journal's publishing team – which will reserve the right to make the necessary modifications – respecting the author's style and the paper's content. In other cases, the author should make the adjustments according to the peer reviewer's suggestions.
8. Articles and all published texts become property of the Revista Paranaense de Desenvolvimento – RPD. Full or partial printing is subject to clear and precise mention of provenance, through the quotation of edition number, date and electronic address.
9. The texts may be submitted in either of three idioms: portuguese, spanish or english.
10. Articles should be written according to the presentation standards from Associação Brasileira de Normas Técnicas (ABNT) – NBR 6022, from May 2003.
11. For articles in Spanish or English, authors must use Brazilian Standards of the ABNT, as specified in the previous item.
12. Online submission of **articles**. Texts are submitted solely through the address: <http://www.ipardes.pr.gov.br/ojs/index.php/revistaparanaense/index>
 - a) Only submissions sent electronically using the journal's website will be accepted.

- b) The file containing the manuscript, which is attached (transferred) when submitted, cannot exceed 3 MB.

13. If the author is already registered, it is only necessary to login and follow the submission steps. In order to register, the author should fill the form available through the “Não está cadastrado?” link.

<http://www.ipardes.pr.gov.br/ojs/index.php/revistaparanaense/user/register>

14. Then, the author must click on Author and initiate the article submission process. There are five steps. Authors are reminded to save at the end of every stage:

- a) Start a New Submission
- b) Upload Submission File
- c) *Enter* metadata
- d) Uploading Supplementary Files
- e) Confirmation

15. Anonymity: prior to submitting a text, authors are requested to remove name(s) of the author or any **identification** of the submitted **file**, including from the Properties option in Word™ or to submission the author should remove name(s) and any other form of identification from the sent text file.

16. General text characteristics:

Texts and references must be formatted as follows:

Text format

General format and characteristics:

- Typed in Word™
- 1.5 cm spacing
- Justified alignment
- Ariel font, body 12
- A4 size paper
- Margins = 2.5 cm
- Paragraph with first line indent = 1.5 cm
- If possible, avoid footnotes. If used, however, place at the end of the page with continuous numbering.

17. The article must be presented as follows:

a) Title

The header title should be aligned to the left, in black capital letters. It should have no more than 15 words and be written in Portuguese, with following English and Spanish versions.

b) Abstract and keywords

The abstract should have no less than 100 and no more than 250 words and describe the text's main approach. It should be clear and concise, written in a single justified paragraph with single spacing, comprising objective, methodology, results and conclusions.

Five keywords, that best describe the subject, should be chosen.

Abstract and keywords should follow the title, and also have Portuguese, English and Spanish versions, in that order.

TITLE IN PORTUGUESE

TITLE IN ENGLISH

TITLE IN SPANISH

Resumo:

Palavras-chave:

Abstract:

Keywords:

Resumen:

Palabras-clave:

c) Body Text

It is suggested that the text follows the sequence Introduction, Methodology or Methodological/ operational proceedings, Chapters or subdivisions, Final considerations or Conclusions, and Bibliographical references.

d) Tables, figures, graphs and maps

These elements must be **inserted in the text** and should also be submitted as **supplementary documents** in separate files.

e) Citations

Direct quotations, **with no more than three lines**, should use double quotation marks in the Body Text.

For example:

Carvalho and Schmitz (1990, p.149) state that "until the 70s, the principles of Fordism internationally guided administration in the automobile industry and in other mass production industries".

Direct quotations, **with more than three lines**, should be detached, without quotation marks, using 4 cm indent, 10 point font, single alignment.

Direct quotes with **more than three lines** (long quotes) must be highlighted:

- with 4cm indent in the left margin;
- size 10 font;
- spacing before and after of 12 pt;
- line spacing of exactly 14 pt, without speech marks. Example:

The city of Ponta Grossa has a steelworks tradition that dates back to the mate economy, when the municipal urban planning process began. This period was marked by the presence of German immigrants (Russian-German), followed by Polish and Italian immigrants, who were chiefly responsible for the production of wagons and labour in ironwork shops, activities that led to the birth of the metal and mechanics sector in Ponta Grossa (LAROCCA JR.; LINS, 2002, cited by IPARDES, 2006, p.84).

18. References (quoted within the text)

The 'References' item should only contain text, articles and documents that were used in the body of the text.

The first name of the author should be written in full or using the initials of the first name only. The same style should be maintained for all reference works.

The journal recommends that twenty percent (20%) of bibliographic references and/or quotations should be articles that are part of the international bases, such as: *SciELO*, *Scopus* or *ISI Web of Knowledge*, and for a maximum of 10 years.

Authors should avoid self-citations and citing monographs, dissertations and theses, annals, abstracts, extended abstracts, newspapers and magazines.

Citations should be drafted as follows, according to the ABNT:

a) Book

- When there is only one author:

FACHIN, Odília. **Fundamentos de metodologia**. 4.ed. São Paulo: Saraiva, 2003.

SCHÜTZ, Edgar. **Reengenharia mental**: reeducação de hábitos e programação de metas. Florianópolis: Insular, 1997.

- When there are two or three authors:

LAKATOS, E. M.; MARCONI, M. de A. **Metodologia científica**. 2.ed. São Paulo: Atlas, 1991.

CASTILLO, G.; KOSTOF, S.; TOBIAS, R. **A history of architecture**: settings and rituals. Oxford: Oxford University Press, 1995.

- When there are more than three authors:

CAJUEIRO, Daniel Oliveira *et al.* **Modelo de localização industrial para o planejamento de um pólo de alta tecnologia**. Brasília: IPEA, 2005. 18p. (Texto para discussão, 1.134).

MAGALHÃES, A. D. F. *et al.* **Perícia contábil**. 3.ed. São Paulo: Atlas, 2001.

BRITO, E. V. *et al.* **Imposto de renda das pessoas físicas**: livro prático de consulta diária. São Paulo: Frase Editora, 1996.

- **When there is an organizer (Org.), coordinator (Coord.) or editor (Ed.):**

BOSI, A. (Org.). **O conto brasileiro contemporâneo**. 6.ed. São Paulo: Cultrix, 1989.

VERSIANI, Flávio Rabelo; BARROS, José Roberto Mendonça de (Org.). **Formação econômica do Brasil**: a experiência da industrialização. São Paulo: Saraiva, 1978.

- **When there is no name from the publishing company:**

VALÊNCIA, I. **Das mulheres e das flores**. Belo Horizonte: [s.n.], 1974.

- **When there is no publishing date:**

A date should always be mentioned, either publishing, distribution, copyright, printing or other. If no date can be determined, an approximated one should be used between brackets, as follows:

[1971] correct date, but not indicated in the publication

[1989?] probable publishing date

[ca 1965] approximated publishing date

- **When the authorship belongs to an institution:**

BRASIL. Ministério da Educação. Secretaria de Administração Geral. **A educação no Brasil na década de 80**. Brasília: MEC, 1990. 106 p.

PARANÁ. Governo do Estado. **Planos regionais de desenvolvimento estratégico para o Estado do Paraná - PRDE**: sinopse. Curitiba: Governo do Estado, 2006. 88p.

- **When the book has title and subtitle :**

CERTEAU, M. de. **Histoire et psychanalyse**: entre science et fiction. Paris: Gallimard, 1987.

- **Unknown authorship:**

When there is no reference to the author's name, the first relevant word from the title is written in capital letters. The term "anonymous" is not used.

Example:

O PENSAMENTO vivo de Nietzsche. São Paulo: Martin Claret, 1991. 110p.

b) Book chapter

MOURA, Rosa. Políticas públicas urbanas: ausências e impactos. In: MENDONÇA, Francisco (Org.). **Impactos socioambientais urbanos**. Curitiba: Ed. UFPR, 2004. p.149-168.

PINHEIRO, Armando Castelar; GIAMBIAGI, Fabio; GOSTKORZEWICZ, Joana. O desempenho macroeconômico do Brasil nos anos 90. In: GIAMBIAGI, Fabio; MOREIRA, Maurício Mesquita (Org.). **A economia brasileira nos anos 90**. Rio de Janeiro: BNDES, 1999. p.11-41.

LIMA, L. de O. Ativação dos processos didáticos na escola secundária. In: _____. **A escola secundária moderna: organização, métodos e processos**. Rio de Janeiro: Forense-Universitária, 1976. cap. 12, p. 213-234.

HORTA, J. S. B. Planejamento educacional. In: MENDES, Dumerval Trigueiro (Org.). **Filosofia da Educação Brasileira**. Rio de Janeiro: Civilização Brasileira, 1991. p.195-239.

c) Article in periodical publication

SUZUKI JÚNIOR, Júlio Takeshi. Exportações paranaenses do complexo soja: restrições e mudanças. **Análise Conjuntural**, Curitiba: IPARDES, v.24, n.1/2, p.14-15, jan./fev. 2002.

SCHNEIDER, Sergio; BLUME, Roni. Ensaio para uma abordagem territorial da ruralidade: em busca de uma metodologia. **Revista Paranaense de Desenvolvimento**, Curitiba: IPARDES, n.197, p.109-135, jul./dez. 2004.

AZZONI, Carlos R.; CARMO, Heron E. do; MENEZES, Tatiane. Comparações da paridade de poder de compra entre cidades: aspectos metodológicos e aplicação ao caso brasileiro. **Pesquisa e Planejamento Econômico**, Rio de Janeiro: IPEA, v.33, n.1, p.91-126, abr. 2003.

TORRES, Haroldo da Gama *et al.* Pobreza e espaço: padrões de segregação em São Paulo. **Estudos Avançados**, São Paulo: USP/Instituto de Estudos Avançados, v.17, n.47, p.97-128, jan./abr. 2003.

d) Master's Degree Dissertation:

RODRIGUES, M. V. **Qualidade de vida no trabalho**. 1989. 180 f. Dissertação (Mestrado em Administração) - Faculdade de Ciências Econômicas, Universidade Federal de Minas Gerais, Belo Horizonte, 1989.

e) Doctorate Thesis:

DELGADO, Paulo Roberto. **Precarização do trabalho e condições de vida: a situação da Região Metropolitana de Curitiba nos anos 90**. 2001. 163 f. Tese (Doutorado) - Universidade Federal do Paraná, Curitiba, 2001.

FANTUCCI, I. **Contribuição do alerta, da atenção, da intenção e da expectativa temporal para o desempenho de humanos em tarefas de tempo de reação**.

2001. 130 f. Tese (Doutorado em Psicologia) - Instituto de Psicologia, Universidade de São Paulo, São Paulo, 2001.

f) Online resources

- Signed online articles:

RODRIGUES, R. V.; TEIXEIRA, E. C. Gasto público e crescimento econômico no Brasil: uma análise comparativa dos gastos das esferas de governo. **Rev. Bras. Econ.**, Rio de Janeiro: FGV, v. 64, n. 4, dez. 2010. Disponível em: <http://www.scielo.br/scielo.php?script=sci_arttext&pid=S0034-71402010000400005&lng=pt&nrm=iso>. Acesso em: 10 mar. 2011. doi: 10.1590/S0034-71402010000400005.

FLORIANI, D. Complexidade e epistemologia ambiental em processos socioculturais globais e locais. **INTERthesis**, Florianópolis: UFSC/PPGICH, v.7, n.2, p. 45-64, 2010. Disponível em: <<http://www.periodicos.ufsc.br/index.php/interthesis/article/view/17219>>. Acesso em: 11 mar. 2011. doi:10.5007/1807-1384.2010v7n2p45.

COSTA, M. **Agronegócio**: o motor da economia brasileira e o dinamismo da economia paranaense. Agronline.com.br. Disponível em: <<http://www.agronline.com.br/artigos/artigo.php?id=331>>. Acesso em: 10 mar. 2011.

BARBOSA, Lucia Martins *et al.* A representação social do professor sob o ponto de vista do aluno. **Revista Aprender Virtual**, Marília, dez. 2003. Disponível em: <http://www.aprendervirtual.com.br/ver_noticia.php?codigo=32>. Acesso em: 02 fev. 2004.

- Unsigned online article:

CIÊNCIA DA INFORMAÇÃO, Brasília, v.26. n.3, 1997. Disponível em: <<http://www.ibict.br/cionline>>. Acesso em: 19 maio 1998.

- Online material from symposiums and congresses:

CONGRESSO DE INICIAÇÃO CIENTÍFICA DA UFPe, 4., 1996, Recife. Anais eletrônicos. Recife: UFPe, 1996. Disponível em: <<http://www.propesq.ufpe.br/anais/anais.htm>>. Acesso em: 21 jan. 1997.

g) Dictionary entry

ÉTICA. In: FUNDAÇÃO GETÚLIO VARGAS. Instituto de documentação. Dicionário de ciências sociais. Rio de Janeiro: FGV, 1986. p.433-435.