

GUIDELINES FOR AUTHORS

Revista Paranaense de Desenvolvimento - RPD, is a free access journal published by the Instituto Paranaense de Desenvolvimento Econômico e Social (IPARDES), linked to the State Secretary of Planning and General Coordination of the State of Paraná, Brazil.

RPD accepts articles for evaluation as long as they are **original**, concise and consistent in style, discussing mainly on themes related to socio-economics. The journal has as its mission the publishing of unpublished articles on the interpretations of development in the State of Paraná and Brazil, focusing on the insertion of economics and society in the new paths outlined by the current transformation process of the world economy.

The journal's target public is professors, researchers and post-graduation students in Applied Social Sciences, Human Sciences and areas alike. It publishes and distributes issues to university libraries, research institutes in Brazil and Southern Cone.

1. The following contributions will be accepted:
 - **Article:** must be an original academic and/or technical contribution to disseminate results of scientific research, of an empirical, experimental or conceptual nature (minimum of 12 and a maximum of 18 pages, **including** title, abstract, tables, figures, maps and references).
 - **Reference Review:** critical and systematic literature evaluation about certain subject; the purpose for the review should be mentioned, the literature search criteria and the researched universe should be methodologically specified, the discussion should approach the obtained results and suggest further research in order to fill the gaps in the present body of knowledge (minimum of 12 and a maximum of 18 pages, **including** title, abstract, tables, figures, maps and references).
 - **Essay:** circumstantiated consideration, with writing suitable for a scientific publication, in which the author has more latitude to support his points of view. An essay should deepen the debate or present a new contribution about matter of relevance (minimum of 12 and a maximum of 18 pages, **including** title, abstract, tables, figures, maps and references).
 - **Book Review:** critical analysis of book published in the last two years (no more than 6 pages, with the same format requested above, including complete reference in the caption).
2. Contribution submitted by Postgraduate student (Master's or Doctorate degrees) will be accepted only if written in co-authorship with his/ her thesis conselour, according to suggestion of Coordenação de Aperfeiçoamento de Pessoal de Nível Superior (CAPES).
3. The text will be assessed by two reviewers, through the **blind review** system, and subsequently it could be:
 - Accepted without restrictions;
 - Approved if the proposed alterations are made – with or without the need of peer reviewer rereading;
 - Partially rejected, when broad modifications are needed, with suggestion of resubmission for new evaluation and decision;
 - Rejected.
4. RPD reserves the right to avoid publishing the same author at intervals of less than four editions.
5. The author(s) undertake(s) to assure the appropriate grammatical revisions in the submitted text, and obtain copyright permissions in relation to images, figures, tables, maps, methods, etc., included in the manuscript, from the corresponding authors or editors, when applicable.

6. Article accepted for publication may be translated into English, we suggest *American Journal Experts* (www.journalexperts.com) paid by the authors.
7. When alterations merely regard grammar, orthography or normative aspects, in order to maintain the publication's homogeneity, the text will be revised by the journal's publishing team – which will reserve the right to make the necessary modifications – respecting the author's style and the paper's content. In other cases, the author should make the adjustments according to the peer reviewer's suggestions.
8. Articles and all published texts become property of the Revista Paranaense de Desenvolvimento – RPD. Full or partial printing is subject to clear and precise mention of provenance, through the quotation of edition number, date and electronic address.
9. The texts may be submitted in either of three idioms: portuguese, spanish or english.
10. Articles should be written according to the presentation standards from Associação Brasileira de Normas Técnicas (ABNT) – NBR 6022, from May 2003.
11. For articles in Spanish or English, authors must use Brazilian Standards of the ABNT, as specified in the previous item.
12. Online submission of **articles**. Texts are submitted solely through the address: <http://www.ipardes.pr.gov.br/ojs/index.php/revistaparanaense/index>
 - Only submissions sent electronically using the journal's website will be accepted.
 - The file containing the manuscript, which is attached (transferred) when submitted, cannot exceed 3 MB.
13. If the author is already registered, it is only necessary to login and follow the submission steps. In order to register, the author should fill the form available through the “Não está cadastrado?” link. <http://www.ipardes.pr.gov.br/ojs/index.php/revistaparanaense/user/register>
14. Then, the author must click on Author and initiate the article submission process. There are five steps. Authors are reminded to save at the end of every stage:
 - Confirm by clicking the box which states the submission is according to the magazine's conditions before moving on to the second step of the process;
 - Transference of Manuscript: Transfer the file with .doc or .docx extensions, removing any type of identification of the author;
 - Inclusion of Metadata: Fill out the authorship information, including the abstract of biography. Should there be more than one author, click on “add author” and fill out the information. Fill out the title fields and abstract in lower case. Fill out the indexation fields. Keywords is a mandatory item;
 - Transference of Supplementary Documents: Optional step. You can attach documents such as authorization for publishing and use of sources or complements for the article such as tables, images, graphs, maps or pictures inherent to the sent text;
 - Confirmation: confirmation that file has been attached to the system and conclusion of submission.
15. Anonymity: prior to submitting a text, authors are requested to remove name(s) of the author or any identification of the submitted file, including from the Properties option in Word™ or to submission the author should remove name(s) and any other form of identification from the sent text file.
16. General text characteristics:

Texts and references must be formatted as follows:

General format and characteristics:

- Typed in Word™
- 1.5 pt spacing
- Justified alignment
- Ariel font, body 12
- A4 size paper
- Margins = 2.5 cm
- Paragraph with first line indent = 1.5 cm
- If possible, avoid footnotes. If used, however, place at the end of the page with continuous numbering.

17. The article must be presented as follows:

- Title

The header title should be aligned to the left, in black capital letters. It should have no more than 15 words and be written in Portuguese, with following English and Spanish versions.

- Abstract and keywords

The abstract should have no less than 100 and no more than 250 words and describe the text's main approach. It should be clear and concise, written in a single justified paragraph with single spacing, comprising objective, methodology, results and conclusions.

Five keywords, that best describe the subject, should be chosen.

Abstract and keywords should follow the title, and also have Portuguese, English and Spanish versions, in that order.

Title in portuguese

Title in english

Title in spanish

Resumo:

Palavras-chave:

Abstract:

Keywords:

Resumen:

Palabras-clave:

- Body Text

It is suggested that the text follows the sequence Introduction, Methodology or Methodological/ operational proceedings, Chapters or subdivisions, Final considerations or Conclusions, and Bibliographical references.

- Tables, figures, graphs and maps

These elements must be **inserted in the text** and should also be submitted as **supplementary documents** in separate files.

- Citations

Direct quotations, **with no more than three lines**, should use double quotation marks in the Body Text.

For example:

Carvalho and Schmitz (1990, p.149) state that "until the 70s, the principles of Fordism internationally guided administration in the automobile industry and in other mass production industries".

Direct quotes with **more than three lines** (long quotes) must be highlighted:

- with 4cm indent in the left margin;
- size 10 font;
- spacing before and after of 12 pt;
- line spacing of exactly 14 pt, without speech marks. Example:

The city of Ponta Grossa has a steelworks tradition that dates back to the mate economy, when the municipal urban planning process began. This period was marked by the presence of German immigrants (Russian-German), followed by Polish and Italian immigrants, who were chiefly responsible for the production of wagons and labour in ironwork shops, activities that led to the birth of the metal and mechanics sector in Ponta Grossa (LAROCCA JR.; LINS, 2002, cited by IPARDES, 2006, p.84).

18. References (quoted within the text)

The 'References' item should only contain text, articles and documents that were used in the body of the text.

The first name of the author should be written in full or using the initials of the first name only. The same style should be maintained for all reference works.

The journal recommends that twenty percent (20%) of bibliographic references and/or quotations should be articles that are part of the international bases, such as: *SciELO*, *Scopus* or *ISI Web of Knowledge*, and for a maximum of 10 years.

Authors should avoid self-citations and citing monographs, dissertations and theses, annals, abstracts, extended abstracts, newspapers and magazines.

Citations should be drafted as follows, according to the ABNT:

■ Book

When there is only one author:

FACHIN, Odília. **Fundamentos de metodologia**. 4.ed. São Paulo: Saraiva, 2003.

When there are two or three authors:

LAKATOS, E. M.; MARCONI, M. de A. **Metodologia científica**. 2.ed. São Paulo: Atlas, 1991.

When there are more than three authors:

BRITO, E. V. et al. **Imposto de renda das pessoas físicas**: livro prático de consulta diária. São Paulo: Frase Editora, 1996.

When there is an organizer (Org.), coordinator (Coord.) or editor (Ed.):

VERSIANI, Flávio Rabelo; BARROS, José Roberto Mendonça de (Org.). **Formação econômica do Brasil**: a experiência da industrialização. São Paulo: Saraiva, 1978.

When there is no name from the publishing company:

VALÊNCIA, I. **Das mulheres e das flores**. Belo Horizonte: [s.n.], 1974.

When there is no publishing date:

A date should always be mentioned, either publishing, distribution, copyright, printing or other. If no date can be determined, an approximated one should be used between brackets, as follows:

[1971] correct date, but not indicated in the publication

[1989?] probable publishing date

[ca 1965] approximated publishing date

When the authorship belongs to an institution:

BRASIL. Ministério da Educação. Secretaria de Administração Geral. **A educação no Brasil na década de 80**. Brasília: MEC, 1990. 106p.

When the book has title and subtitle:

CERTEAU, M. de. **Histoire et psychanalyse: entre science et fiction**. Paris: Gallimard, 1987.

Unknown authorship:

When there is no reference to the author's name, the first relevant word from the title is written in capital letters. The term "anonymous" is not used.

Example:

O PENSAMENTO vivo de Nietzsche. São Paulo: Martin Claret, 1991. 110p.

■ Book chapter

MOURA, Rosa. Políticas públicas urbanas: ausências e impactos. In: MENDONÇA, Francisco (Org.). **Impactos socioambientais urbanos**. Curitiba: Ed. UFPR, 2004. p.149-168.

■ Article in periodical publication

SCHNEIDER, Sergio; BLUME, Roni. Ensaio para uma abordagem territorial da ruralidade: em busca de uma metodologia. **Revista Paranaense de Desenvolvimento**, Curitiba: IPARDES, n.197, p.109-135, jul./dez. 2004.

TORRES, Haroldo da Gama et al. Pobreza e espaço: padrões de segregação em São Paulo. **Estudos Avançados**, São Paulo: USP/Instituto de Estudos Avançados, v.17, n.47, p.97-128, jan./abr. 2003.

■ Master's Degree Dissertation:

RODRIGUES, M. V. **Qualidade de vida no trabalho**. 1989. 180 f. Dissertação (Mestrado em Administração) - Faculdade de Ciências Econômicas, Universidade Federal de Minas Gerais, Belo Horizonte, 1989.

■ Doctorate Thesis:

DELGADO, Paulo Roberto. **Precarização do trabalho e condições de vida: a situação da Região Metropolitana de Curitiba nos anos 90**. 2001. 163 f. Tese (Doutorado) - Universidade Federal do Paraná, Curitiba, 2001.

■ Online resources

Signed online articles:

CARNEIRO, Marcelo Domingos Sampaio. Entre o estado, a sociedade e o mercado: análise dos dispositivos de governança da indústria florestal na Amazônia. **Cad. CRH**, Salvador, v. 25, n. 64, abr. 2012. Disponível em <http://www.scielo.br/scielo.php?script=sci_arttext&pid=S0103-49792012000100006&lng=pt&nrm=iso>. Acesso em 03 abr. 2013. <http://dx.doi.org/10.1590/S010349792012000100006>.

COSTA, M. **Agronegócio: o motor da economia brasileira e o dinamismo da economia paranaense**. Agronline.com.br. Disponível em: <<http://www.agronline.com.br/artigos/artigo.php?id=331>>. Acesso em: 10 mar. 2011.

FLORIANI, D. Complexidade e epistemologia ambiental em processos socioculturais globais e locais. **INTERthesis**, Florianópolis: UFSC/PPGICH, v.7, n.2, p. 45-64, 2010. Disponível em: <<http://www.periodicos.ufsc.br/index.php/interthesis/article/view/17219>>. Acesso em: 11 mar. 2011. doi:10.5007/1807-1384.2010v7n2p45.

Unsigned online article:

CIÊNCIA DA INFORMAÇÃO, Brasília, v.26. n.3, 1997. Disponível em: <<http://www.ibict.br/cionline>>. Acesso em: 19 maio 1998.

- Dictionary entry

ÉTICA. In: FUNDAÇÃO GETÚLIO VARGAS. Instituto de documentação. Dicionário de ciências sociais. Rio de Janeiro: FGV, 1986. p.433-435.

CONDITIONS FOR SUBMISSION

When submitting the text the author (or authors) must check if he or she is in accordance with requirements listed below:

1. The author must certify he or she has participated in the conception of the paper, either partially or in full, has not omitted any connections or financial agreements between the authors and companies that may have interest in the publishing of the article. The author must confirm that the text is original and the paper, either partially or in full, as well as any other paper with substantial similar content, of his or her authorship, has not been sent to another magazine and shall not be sent to another magazine while his or her publication is under evaluation by *Revista Paranaense de Desenvolvimento*, either in printed or electronic format.
2. The author must:
 - Submit your information, as well as co-author (or co-authors), informing academic education, degree, institution, university and/or research group which is linked to, as well as current professional occupation;
 - Insert URL (electronic address) of Curriculum Lattes or personal page under your registration, as well as co-author's information;
 - Inform your full address, as well as co-author's, for sending of printed issues should the article be accepted for publishing.
3. The number of authors per article should not exceed the limit of 4 (four) people.
4. Submission file should be in Microsoft Word™ or RTF format.
5. Should you have used citation withdrawn from website the full electronic address shall be informed in the bibliographical references.
6. Text formatting must follow the specifications below:
 - Typed in Word™
 - 1.5 pt spacing
 - Justified alignment
 - Ariel font, body 12
 - A4 size paper
 - Margins = 2.5 cm
 - Paragraph with first line indent = 1.5 cm
 - If possible, avoid footnotes. If used, however, place at the end of the page with continuous numbering.
7. Titles, abstracts and keywords must be in Portuguese, English and Spanish, in this order; the author's name (or authors' names) shall not come with the text; besides, only works cited in the text shall be referenced; pictures, tables and maps to be inserted in the text shall also be sent separately in files as supplementary documents (original softwares, such as: Excel™, Corel Draw™, etc.)
8. Text shall follow style patterns and bibliographical requirements described in the section "Guidelines for publication" of the magazine.

9. In case of submission to a section with review by peers (i.e. articles), some instructions must be followed in order to ensure blind secure evaluation by peers.
10. As submissões que não estiverem de acordo com as normas serão devolvidas aos autores.

DECLARATION OF COPYRIGHT

The author must transfer all article copyrights to *Revista Paranaense de Desenvolvimento*, being forbidden any reproduction, either partial or in full, in any form or means of publication, either printed or electronic, without prior and mandatory authorization is requested. If authorization is granted, it shall inform the relevant registration and acknowledgement to the magazine.

The author who publishes on this magazine agrees to the following terms:

1. The author keeps copyright and grants the magazine the right of first publication, simultaneously licensed under Creative Commons Attribution License, which allows the sharing of paper with acknowledgment of authorship and initial publication on this magazine.
2. The author is authorized to take over additional contracts separately for non-exclusive distribution of version of paper published on this magazine (i.e. publishing in institutional repository or as chapter of a book), with the acknowledgement of authorship and initial publication on this magazine.
3. The author is authorized and encouraged to publish and distribute his or her paper online after its publication (i.e. in institutional repositories or personal page), given it can enhance impact and citation of published paper.



This paper is licensed under a Creative Commons Attribution 3.0 License.

PRIVACY POLICY

Names and addresses informed in this magazine shall be exclusively used for services rendered in this publication, not being available for other ends or third parties. This magazine does not charge authors for publishing and articles are free of charge and have free access.

Editorial contact:

IPARDES

Editor of Revista Paranaense de Desenvolvimento

Rua Máximo João Kopp, 274, Centro Administrativo Regional Santa Cândida - Bloco 1

Telefone: (41) 3351 6324 - Curitiba - PR - Brasil - CEP 82630-900

E-mail: revista@ipardes.pr.gov.br